

# Moving Checklist

## Four Weeks Before Moving

- Tour your house and decide what to keep, discard or donate to charity. (Consider having a garage sale)
- Contact doctors and dentists. Get copies of renewable prescriptions. Have medical records transferred.
- Arrange to transfer school records.
- Check homeowner's insurance policies to see if moving is covered. Find out about insuring your new home.
- Transfer personal insurance records.

## Three Weeks Before Moving

- Plan to use up most food items before the move.
- Check and clear tax assessments. Arrange to have major appliances serviced.
- Use or give away any flammable ammunition.
- Notify post office of your new address. Notify magazines so that you will still get your subscriptions. You must fill out a change-of-address form for each person receiving mail.

## Two Weeks Before Moving

- Make travel reservations for your trip.
- Choose or transfer all charge accounts. Return library books and other borrowed items. Collect loaned items, lay-away, storage, etc.
- Arrange to discontinue utilities and delivery services.
- Protect your shipment by disposing of flammable material, fireworks, matches, cleaning fluids, acids, pressurized cans, etc.
- Arrange connection of utilities in new home.

## One Week Before Moving

- Transfer bank accounts, and ask local credit bureau to transfer your records to the new city.
- Arrange to have cash, certified check or money order ready to pay van operator before goods are unloaded.
- If driving, set aside maps, games, snacks, flashlight, and other items you'll take in the car. Confirm travel reservations.
- Arrange phone transactions.
- Start packing suitcases.
- Drain gasoline from lawn mower.

# Merit Movers



*"We'll Make Your Move  
A Hop"*

## One Day Before Moving

- Confirm all of your moving plans with your moving company.
- Put cleaning supplies, toiletries, and coffee pot in special box to be loaded last, unloaded first.

## Moving Day

- Be on hand to answer questions, sign papers, and make final check.

## Service Companies To Notify

- Electric Company
- Gas or Fuel Company
- Telephone Company
- Newspaper
- Water Company
- Laundry or Diaper Service
- Garbage Removal Service
- Cable TV Company

## People To Notify

- Post Office
- Insurance Companies
- Local Credit Bureau and Creditors
- Financial Institutions
- Magazine Subscriptions
- Church